



Registered Charity No: 1214073
 Registered Ofsted No: 2898628
 Long Street Road, Hanslope, MK19 7BL
 www.hanslopepreschool.org

Job Title: Level 3 Practitioner	Responsible to: Practice Manager
Job Hours / Location	8:30am – 3:30pm Mon – Fri inclusive based on site at Hanslope PreSchool – Term Time only
<p>Job Purpose: To work as part of the Hanslope Pre-School team to provide a safe, caring, stimulating and inclusive environment in which children can learn and thrive. The postholder will support the delivery of high-quality early years education and care, helping to plan and provide engaging experiences that promote children’s development across all areas of learning.</p> <p>The Level 3 Practitioner will play a key role in supporting children’s learning and wellbeing, building positive relationships with families, acting as a key person where required, and contributing to the smooth day-to-day running of the setting. The role includes helping to deliver Hanslope Pre-School’s commitment to nurturing, child-centred practice and to developing a rich outdoor learning environment.</p>	

The essential and desirable criteria are set out below. Essential criteria is in red font and must be evidenced to meet the minimum shortlisting requirements.

Qualifications

Hanslope Pre-School

Person Specification – Level 3 Early Years Practitioner

Category	Criteria	Essential / Desirable
Qualifications	Full and relevant Level 3 Early Years qualification recognised by the Department for Education	Essential
	GCSE (or equivalent) in English and Maths	Desirable
	Current Paediatric First Aid certificate	Desirable
	Relevant safeguarding training	Desirable

Category	Criteria	Essential / Desirable
Experience	Experience of working with children in an early years setting	Essential
	Experience of supporting children aged 2–4 years	Essential
	Experience of planning and delivering play-based learning opportunities	Essential
	Experience of observing, assessing and recording children’s progress	Essential
	Experience of acting as a key person	Desirable
	Experience of working with children with additional needs / SEND	Desirable
	Experience of working in a charity-run, community or committee-led early years setting	Desirable
	Experience of supporting outdoor learning or Forest School-inspired provision	Desirable
Knowledge	Good understanding of the Early Years Foundation Stage (EYFS) and child development	Essential
	Understanding of how to support children’s learning through play	Essential
	Knowledge of safeguarding and child protection responsibilities in an early years setting	Essential
	Understanding of health and safety, hygiene and welfare requirements in an early years environment	Essential
	Knowledge of inclusive practice and supporting children with differing needs and abilities	Essential
	Understanding of the role of observation and assessment in supporting children’s development	Essential
	Knowledge of current early years best practice, including communication and language development, school readiness and outdoor learning	Desirable
Skills and Abilities	Ability to build warm, positive and appropriate relationships with children	Essential
	Ability to create a safe, stimulating and inclusive learning environment	Essential
	Ability to work effectively as part of a team and contribute positively to the wider life of the pre-school	Essential
	Ability to communicate effectively with parents/carers, colleagues and other professionals	Essential
	Ability to observe children carefully and use this information to support next steps in learning	Essential
	Ability to organise time, follow routines and respond flexibly to the needs of the setting	Essential
	Good written and verbal communication skills	Essential
	Ability to maintain accurate records in line with pre-school procedures	Essential
	Ability to use initiative while also following guidance from senior staff	Essential
	Ability to contribute ideas to planning, provision and continuous improvement	Desirable

Category	Criteria	Essential / Desirable
Personal Qualities	Warm, nurturing and genuinely committed to supporting children's wellbeing and development	Essential
	Calm, patient and caring approach	Essential
	Enthusiastic, reliable and hard-working	Essential
	Positive and professional attitude	Essential
	Commitment to high standards of care, learning and behaviour	Essential
	Willingness to learn, reflect and develop professionally	Essential
	Commitment to teamwork and supporting colleagues	Essential
	A creative and proactive approach to children's learning and play	Desirable
Safeguarding and Suitability	Commitment to safeguarding and promoting the welfare of children	Essential
	Ability to maintain confidentiality and act with professionalism at all times	Essential
	Willingness to undertake an enhanced DBS check and all safer recruitment checks	Essential
	Suitable to work with children in accordance with EYFS and safeguarding requirements	Essential
Other Requirements	Able to work 8:30am – 3:30pm, Monday to Friday, term time only	Essential
	Willingness to attend training, staff meetings and professional development activities as required	Essential
	Commitment to supporting Hanslope Pre-School's nurturing, community-focused ethos and developing outdoor learning offer	Desirable

Additional Requirements

Essential

- Enhanced DBS disclosure with Children's Barred List check.
- Right to work in the UK.
- Suitable references in line with safer recruitment requirements.
- Ability to fulfil the responsibilities of Designated Safeguarding Lead.
- Willingness to undertake training required by the Committee and Ofsted.